

## DRAFT MINUTES OF ALPRAHAM PARISH COUNCIL MEETING

Held: on Monday 28 November 2017

***The Standing Orders were suspended at this point of the meeting to allow the order of the Agenda to be altered***

Calveley Hall Chapel Meeting Room was unable to be used so the nearest available private room was used.

***The Standing Orders were reopened at this point of the meeting.***

**Present:** Cllrs S Sparks (Vice Chair); P Howson; E McElroy; J Crook; A McLennan;  
E McElroy; Ward Councillor M Jones;  
Clerk: S Stockton  
(Cllr McElroy arrived late to the meeting due to personal commitments)

**In attendance:** A resident attended at Calveley Hall Chapel but did not wish to attend at the alternative venue.

**145/17 Apologies for absence:**  
Cllrs R Wilson (Chair); S Crank

**146/17 Community Questions**  
Cllr Crook raised a resident concern about the possibility of the A51 between the Tollemache Arms and Cinder Lane being dug up in January for drainage purposes.

**147/17 Declarations of Interests**  
All interests were as previously reported.

**148/17 Approval of Minutes of Meetings as agreed by the Parish Council  
27 June 2017**

The minutes were approved.

*Proposed: P Howson – Seconded: S Sparks*

**25 July 2017**

The minutes were approved.

*Proposed: P Howson – Seconded: A McLennan*

**11 August 2017**

The minutes were approved.

*Proposed: P Howson – Seconded: A McLennan*

**26 September 2017**

The minutes were approved.

*Proposed: P Howson – Seconded: S Sparks*

**23 October 2017**

The minutes were approved.

*Proposed: J Crook – Seconded: S Sparks*

**149/17 Matters Arising from the Minutes not covered elsewhere in the Agenda**  
None

**150/17 Finance**

**SS**

**a) Internal Audit (Statement of Accounts)**

The up-to-date Statement of Accounts was available at the meeting.

**b) Expenditure**

The following cheques were agreed for payment:

<b>Cheque</b>	<b>Date</b>	<b>Amount</b>	<b>Payee</b>
814	28 11 17	248.72	S Stockton (Salary etc. Oct 17)

815	28 11 17	20.00	Post Office (Clerk's Tax Oct 17)
816	28 11 17	300.00	Alraham Social Committee (Website)
817	28 11 17	140.00	Donation for Meeting Room

*Proposed: P Howson – Seconded: L Kay*

**c) Telephone and Internet Banking**

The Parish Council approved the application for telephone and internet banking and the application form was completed. This was necessary as HMRC no longer accept cheque or Post Office payments of the Clerk's Income Tax.

*Proposed: P Howson – Seconded: L Kay*

**d) Budget and Precept**

The budget had been prepared and it was agreed to request a frozen Precept of £4,830 for the year 2018-19.

*Proposed: S Sparks – Seconded: J Crook*

**e) Review of Clerk's Salary**

It was decided that the Clerk should keep a record of the hours worked and that the pay scale adopted should rise from Scale SCP22 to SCP 23 of the NJC scales.

*Proposed: S Sparks – Seconded: P Howson*

**151/17 Planning Matters in Alraham Parish**

**a) Applications submitted since last meeting**

**17/5745 : April Cottage : Replace existing outbuilding with new garage/ancillary accommodation**

Cllr Howson will draft the Council's comments to be sent to the Planning Department.

**17/5927 : Grove Farm : Proposed alteration to dwelling and detached garage**

No objections.

**b) Decisions Made by Cheshire East**

**17/4599 : Dornside : Outline Application for proposed new dwelling**

Approved

**17/3721 : The Cottage : Pinfold Lane : Listed Consent to Rebuild Spine Beam**

Approved

**c) Decisions Awaited from Cheshire East Planning**

**17/3983 : The Firs : Outline Planning for 2 Detached Dwellings**

**17/4749 : The Flat Stone Cottage, Chester Road : Removal of Conditions 3 and 4 of planning approval to 16/3395**

**17/5077 : Grove Cottage : Construction of 2 x 4 bed houses**

**d) Other matters - Parish Council Planning Responsibilities and Cheshire East**

None

**152/17 Report on Improving Alraham's Environment**

**EM/AM/JC/SC/PH**

**Bench around the Yew Tree**

The work on the bench should be started soon.

**Litter Picking**

Cllr McElroy reported that the litter picking team were still picking up several bags of rubbish, including a lot of wine bottles and drinks cans/bottles, each time they did a litter pick. No Police action has been taken to date.

### **War Memorial**

Cllr McElroy had confirmed that the arrangement for St Jude's Church to store the War Memorial when the Reading Room work commenced was still in order and was asking for quotes for the maintenance it.

### **153/17 Report on Resident Safety and Security**

The next Police cluster meeting will be held on 18 January 2018.

### **154/17 Report on Highways**

#### **Street Lights**

One street light was not illuminated

#### **Broken Fence : Long Lane**

The broken fence had been reported again to Cheshire East Highways.

#### **Flooding**

Flooding had occurred in three areas in the Parish, Hilbre Bank, Back Lane and Long Lane, this had been reported to Cheshire East Highways.

#### **SIDs (Speed Indication Devices)**

Cllr Sparks had attended Calveley Parish Council Meeting along with a representative of Morelock, to demonstrate the speed indicator device. Calveley are very interested but are concerned about the location. Three quotes have been received and it was decided that the quote from Morelock should be accepted.

*Proposed: P Howson – Seconded: E McElroy*

#### **Defibrillators**

Reporting requirements for the defibrillator had been received - Cllr McElroy will progress these.

**The Standing Orders were suspended at this point of the meeting to allow Part 2 of the Meeting.**

**The Standing Orders were reinstated after Part 2 to go back into Part 1 to resume the Parish Meeting**

### **155/17 Review and Acceptance of Procedural Documents**

#### **Complaints Procedure**

Approved

#### **Protocol on Harassment and Bullying–**

Approved

#### **Standing Orders**

Approved

*Proposed: P Howson – Seconded: E McElroy*

### **156/17 Ward Councillor's Report and Reports on Meetings Attended**

Cllr Jones gave an overview of what was going on in Cheshire East. Cllr Jones said that he would no longer be our Ward Councillor after 31 December 2017 and that his successor would be elected, probably in March 2018. Cllr Jones was thanked for all the help he had given to the Parish Council during his time as the Ward Councillor.

### **157/17 Asset Register**

Cllr Crook would update the Asset Register.

**158/17 Dates for 2018 Parish Council Meetings:**

- 30 January
- 27 February
- 27 March
- 24 April
- 29 May
- 26 June
- 31 July
- 25 September
- 30 October
- 27 November

**159/17 Date of Next Meeting** – Tuesday 30 January 2018  
(Agenda Items by 14 January 2018)

**Signed:           Chair**

**Clerk**

**Date:.....**